



# COMMONWEALTH of VIRGINIA

## *Department of Medical Assistance Services*

PATRICK W. FINNERTY  
DIRECTOR

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October 17, 2007

Dear Medicaid Outpatient Psychiatric Services Provider:

The Department of Medical Assistance Services will be conducting a series of training seminars for Medicaid **Outpatient Psychiatric Services Billers**. This training is focused towards assisting Billers of Medicaid Outpatient Psychiatric Services and will cover the following topics:

- Medicaid Eligibility Verification Options
- Important Contacts
- CMS-1500 (08-05) Claim Submission

You will find information on the seminar sites attached, along with dates, times and a registration form. Please mail **or** fax your registration as designated on the registration form. The completed registration form must be received in our office **five (5)** business days prior to the scheduled session. **You will be contacted only if we are unable to accommodate your registration request.** It will **not** be possible to accept seminar registrations by phone.

People requiring reasonable accommodations, should contact the Department of Medical Assistance Services at least two weeks prior to the seminar at (804) 692-3267 or 371-2484. Accommodations will be provided upon request.

We look forward to your participation in our Medicaid Seminar. If you have any questions regarding these sessions, please call (804) 692-3267 or 371-2484.

Sincerely,

Michelle M. Watts  
Trainer and Instructor III

Encl.: 2

## Medicaid Outpatient Psychiatric Services Billing

<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>
Tuesday November 13, 2007	<b>Registration</b> 9:00 am Seminar 9:30 am – 12:30 pm	<b>Fairfax Government Center</b> 12000 Government Center Parkway Board Auditorium <b>Fairfax, VA</b>
Friday November 16, 2007	<b>Registration</b> 9:00 am Seminar 9:30 am – 12:30 pm	<b>Virginia Beach Central Library</b> Main Auditorium 4100 Virginia Beach Blvd. <b>VA Beach, VA</b>
Thursday November 29, 2007	<b>Registration</b> 9:00 am Seminar 9:30 am – 12:30 pm	<b>Johnston Willis Hospital</b> 1401 Johnston Willis Drive Atrium Auditorium, 4 <sup>th</sup> Floor <b>Richmond, VA</b>
Wednesday December 12, 2007	<b>Registration</b> 9:00 am Seminar 9:30 am – 12:30 pm	<b>Carilion Roanoke Memorial Hospital</b> Bellview at Jefferson Street 6 <sup>th</sup> Floor Auditorium <b>Roanoke, VA</b>
Thursday December 13, 2007	<b>Registration</b> 9:00 am Seminar 9:30 am – 12:30 pm	<b>Virginia Highlands Community College</b> Learning Resource Center 100 VHCC Drive <b>Abingdon, VA</b>

### Directions to the Training Sites

#### **FAIRFAX-Fairfax County Government Center – Board Auditorium**

**From I-66**, exit onto Fairfax County Parkway North (Route 7100, Exit #55B). turn right onto Fair Lakes Parkway East. Turn right onto Monument Drive. Turn right onto Government Center Parkway. The Government Center is on the left.

#### **VA BEACH-Virginia Beach Central Library – Main Auditorium**

**From I-264 East-** Take Independence Blvd. (towards Pembroke). Turn right onto Virginia Beach Blvd. (U.S. 58). The library will be on the left. There will be a Central Library sign.

#### **RICHMOND- Johnston Willis Hospital - Atrium Auditorium** (Building is to the right of the main hospital- 4<sup>th</sup> floor)

**From the North or From I-64**, take I-95 South to 195 South (Downtown Expressway) to Powhite Parkway (Route 76). Continue on Powhite (there are two \$ .50 tolls) to the Route 60 West (Midlothian Turnpike) Exit. Proceed on Midlothian Turnpike approximately three to four miles. Make a right on Johnston Willis Drive.

**From the South (Petersburg)**, take I-95 North to Route 288 North. Follow signs to Route 76 North (toll), also called Powhite Parkway North. Continue on Powhite to the Midlothian Turnpike Exit (US-60). Turn right and proceed on Midlothian Turnpike approximately three to four miles. Make a right on Johnston Willis Drive.

#### **ROANOKE- Carilion Roanoke Memorial Hospital – 6<sup>th</sup> floor Auditorium**

**From I-581:** Take Exit 6 (Elm Street). Turn west on Elm (there will be a hospital on the left—ignore it). Go down Elm about 2 short blocks until you get to Jefferson Street and turn left. After 1-2 miles, you'll go over an overpass and see the hospital—Carilion Memorial Hospital on the left. Turn left after the overpass, turning left again onto Bellview. Drive past the hospital to the hi-rise parking garage on the left, about a block down Bellview.

#### **ABINGDON -Virginia Highlands Community College – Learning Resource Center**

Hwy. 81 to Exit 14 to Route 140 North (Jonesboro Road). Follow to Route 372 and turn right. Route 372 will lead to college campus. At the entrance to the campus, there is a map showing the buildings. Presentation will be held in the Learning Resource Center. Please park in lots 4, 5 or 6.

**DEPARTMENT OF MEDICAL ASSISTANCE SERVICES**

**Medicaid Outpatient Psychiatric Services Training  
REGISTRATION**

PROVIDER NAME \_\_\_\_\_

PROVIDER ADDRESS \_\_\_\_\_  
\_\_\_\_\_

CONTACT PERSON (if questions): \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

FAX NUMBER: \_\_\_\_\_

EMAIL: \_\_\_\_\_

LOCATION	NAME OF PARTICIPANT

**PLEASE RETURN TO: DEPT. OF MEDICAL ASSISTANCE SERVICES  
TRAINING UNIT  
600 E. BROAD ST., SUITE 1300  
RICHMOND, VA 23219**

**FAX: (804) 786-6229 or (804) 225-4393**

**INFORMATION: (804) 692-3267 or 371-2484**

